Enonic Content Studio v. 2.3 Cheat Sheet

Content navigator

Toolbar

Content tree grid

Preview panel

What	Function
Toolbar	Issues, XP menu, search, actions (new, edit, delete, duplicate, move, sort, preview), publish, widget panel
Content tree grid	Navigation, overview, actions (new, edit, delete, duplicate, move, sort, preview, publish)
Preview panel	Interactive preview of content

Create content

What	Function
Content navigator → Toolbar → New	Opens create content wizard via toolbar
Content navigator → alt+n	Opens create content wizard via keyboard shortcut
Content navigator → Right-click → New	Opens create content wizard via context menu

Create content wizard

What	Function
Content type	List of all available content types
Most popular	The content types most often used under the content item
Recently used	The content type most recently created under the content item

Publish wizard

What	Function	Image
Access publishing wizard in Content navigator	Toolbar → Publish, ctrl+alt+p, Context menu → Publish	PUBLISH... ▼
Publish now	Publishes content item and selected child items	Publish Now
Scheduled publishing	Publishes content with start date and eventual end date	📅
Show dependent items	See child items and exclude them from publishing (if possible)	Show dependent items (2)
Include child items	Toggle to include all child items	⛓

Workflow statuses

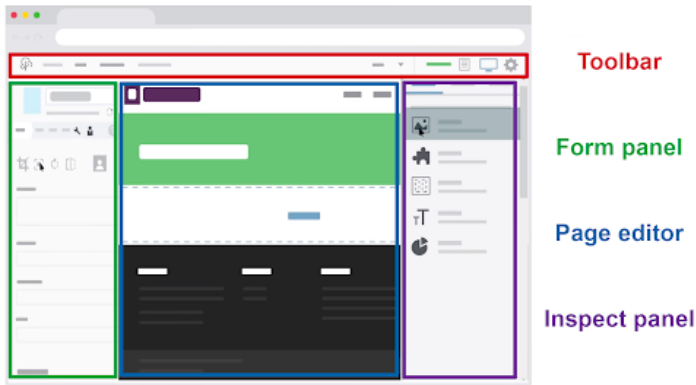| What	Function	Image
Not validated	Content in draft mode, required fields not filled, cannot be published	
In progress	Content in draft mode, cannot be published	
Ready for publishing	Content ready to be reviewed and published	
Publish request	Request reviewing and publishing from another user	
Published	Workflow state icon no longer shown, will be put back into progress if modified	Published
Unpublished	Content taken offline	Unpublished
Moved	A moved content item, also in draft mode	Moved

Widgets

What	Function	Image
Widget panel	Access widgets in Content navigator	⚙
Inspect panel	Access widgets in Content editor	⚙
Details	See vital info, including content type, creation date, template	☰
Version history	Browse and revert between different saved versions	↺
Dependencies	See inbound and outbound content items	🔗
Emulator	Emulate content in different screen sizes	📱

Content editor

What	Function
Toolbar	Save, delete, duplicate, preview, publish. Toggle component view, page editor, inspect panel
Form panel	Fields for structured content. Standard: Title, URL, menu, schedule, settings, access
Page editor	Preview, page customisation (editing, drag and drop)
Inspect panel	Insert components, assign page template, see widgets

Components

What	Function	Image
Component view	See and edit schematic view of all components	
Image	Insert image	
Part	Insert advanced component, e.g. button, articles list, banner, slider	
Layout	Insert layout, e.g. 2 columns, 3 columns	
Text	Insert rich text component	
Fragment	Insert reusable component	

Search

What	Function
Search field	Fuzzy search, instant results
Content types	Filter by content types
Last modified	Filter by week, day, hour

Image editor

What	Function	Image
DisplayName	Works as alt-text by default	giraffe
Crop	Crop image with slider and dragging	
Autofocus	Set focal point, always to be in focus regardless of aspect ratio	
Rotate	Rotate image clockwise	
Flip	Flip image horizontally	
Caption	Provides captions to image (if enabled)	
Alternative text	Overrides DisplayName as alt-text	

Keyboard shortcuts

Content navigator

Action	Mac OS X	Windows
New content		Alt + N
Select / Unselect content		Space
Edit selected content	⌘ + E / Enter	Ctrl + E / Enter
Delete selected content	⌘ + Delete	Ctrl + Delete
Publish selected content	⌘ + Alt + P	Ctrl + Alt + P
Preview selected content	Alt + Space	Ctrl + Alt + Space

Content navigator

Action	Mac OS X	Windows
Save content	⌘ + S	Ctrl + S
Save content and close wizard tab	⌘ + Enter	Ctrl + Enter
Close wizard tab		Alt + W
Delete content	⌘ + Delete	Ctrl + Delete
Publish selected content	⌘ + Alt + P	Ctrl + Alt + P
Preview selected content	Alt + Space	Ctrl + Alt + Space

Rich text editor

Action	Mac OS X	Windows
Cut	⌘ + X	Ctrl + X
Copy	⌘ + C	Ctrl + C
Paste	⌘ + V	Ctrl + V
Paste as text	⌘ + Shift + V	Ctrl + Shift + V
Select All	⌘ + A	Ctrl + A
Bold	⌘ + B	Ctrl + B
Italic	⌘ + I	Ctrl + I
Underline	⌘ + U	Ctrl + U
H1	⌘ + Alt + 1	Ctrl + Alt + 1
H2	⌘ + Alt + 2	Ctrl + Alt + 2
H3	⌘ + Alt + 3	Ctrl + Alt + 3
H4	⌘ + Alt + 4	Ctrl + Alt + 4
H5	⌘ + Alt + 5	Ctrl + Alt + 5
H6	⌘ + Alt + 6	Ctrl + Alt + 6
Paragraph	⌘ + Shift + 7	Ctrl + Shift + 7
Div (Nornal)	⌘ + Shift + 8	Ctrl + Shift + 8
Address	⌘ + Shift + 9	Ctrl + Shift + 9
Undo	⌘ + Z	Ctrl + Z
Redo	⌘ + Y / ⌘ + Shift + Z	Ctrl + Y / Ctrl + Shift + Z
Insert link	⌘ + K	Ctrl + K
Insert image	⌘ + L	Ctrl + L
Find	⌘ + F	Ctrl + F
Focus to toolbar		Alt + F10
Focus to element		Alt + F11